

Project Name: Transitional Housing Program Plus (THP+) Participant Tracking System

OCIO Project #:

Department: Social Services

Revision Date:

Concept Statement

Description

Brief description of the proposed project:

The purpose of the THP-Plus is to assist emancipated foster youth as they move from dependency to self-sufficiency by providing them with housing and supportive services. Participants are currently age 18 through 24. The Participant Tracking System (PTS) was developed by the John Burton Foundation (JBF) over a two-year period to track program participants. The JBF is “gifting” the PTS to the department; however, the system will have to be modified or re-created to adhere to departmental system designs and/or to adhere to both Federal and State Internet Technology (IT) requirements.

Need Statement

High Level Functional Requirements:

Data entered to the PTS includes age, ethnicity, housing arrangements prior to entering THP-Plus, education and employment services provided, and permanent connection information for program participants. These data will be used to develop policies that promote positive outcomes for this vulnerable population.

What is Driving This Need?

Housing for transition age youth is a high priority for the Administration as evidenced by the continued funding of \$35 million for the program, however, CDSS currently only collects expenditure data via County Assistance Claims and limited county-level data via the Independent Living Program Annual Narrative Report and Plan. The information obtained from the system is critical for developing policies about the operation of the THP-Plus. Currently the PTS data is used by the JBF to produce its THP-Plus Annual Report.

Risk to the Organization if This Work is Not Done:

Risk for failure to complete this work include: (1) Continued use of the PTS by the JBF and counties without the security and data integrity safeguards ensured by federal and state policy; (2) Lack of state access to service and outcome data associated with a large state general fund program.

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Benefit Statement

Intangible Benefits

Process Improvements (describe the nature of the process improvement):

Other Intangible Benefits:

Tangible Benefits

Revenue Generation (describe how revenue will be generated):

Cost Savings (describe how cost will be reduced):

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Cost Avoidance (describe the cost and how avoided):

Risk Avoidance (describe the risk and how avoided):

Improved Services:

Consistency

"No" Responses 		Rationale	Action Required
Enterprise Architecture			
Business Plan			
Strategic Plan			

Impact to Other Agencies

Nature of Impact to Other Agencies

Agency:

Describe the nature of the impact:

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Agency:

Describe the nature of the impact:

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Solution Alternatives

Alternative 1:

Technical Considerations for Alternative 1:

ROM Cost:

to

Note: high end of range must not exceed 200% of low end of range

Alternative 2:

Technical Considerations for Alternative 2:

ROM Cost:

to

Note: high end of range must not exceed 200% of low end of range

Alternative 3:

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Technical Considerations for Alternative 3:

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ROM Cost: to

Note: high end of range must not exceed 200% of low end of range

Recommendation

Comparison:

Alternative 1	ROM Cost	Risk
	\$0 - \$0	
Alternative 2	ROM Cost	Risk
	\$0 - \$0	
Alternative 3	ROM Cost	Risk
	\$0 - \$0	

Conclusions:

1	
2	
3	
4	

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Recommendation:

Project Approach *(if known)*

System Complexity:		System Business Hours: <i>(e.g., 24x7, 9am-5pm)</i> :			
Architecture	<input type="checkbox"/> Mainframe <input type="checkbox"/> Client Server <input type="checkbox"/> Web Based			Num. of New Databases:	
Technology	<input type="checkbox"/> New <input type="checkbox"/> New to Staff <input type="checkbox"/> In-House Experience			Interfaces:	
Implementation	<input type="checkbox"/> Central Site <input type="checkbox"/> Phased Roll-out			Num. of Sites:	
M & O Support	<input type="checkbox"/> Contractor <input type="checkbox"/> Data Center <input type="checkbox"/> Project <input type="checkbox"/> In House				
Procurement Approach:				Number of Procurements:	
Open Procurement?		Delegated Procurement?			
Scope of Contract	<input type="checkbox"/> Development <input type="checkbox"/> Implementation <input type="checkbox"/> M & O <input type="checkbox"/> Other:				
Anticipated Length of Contract:		Years /		extensions for years	